

# NHD UTAH

## DOCUMENTARY SUBMISSION INSTRUCTIONS

Begin reading pages 27-29 in the NHD [Contest Rule Book](#) and following all documentary rules.

### PREPARE YOUR DOCUMENTARY & WRITTEN MATERIALS

- Create your documentary using the video editing software of your choice (Adobe Rush, Adobe Premier, iMovie, Windows, or other).
- Save (export/render/convert) your completed video as an **MP4** file.
- Combine your title page, process paper, and annotated bibliography in **one PDF** file. Name this file the title of your project
- You may need to use one of the free apps to create and/or compress your PDF file. Some free apps include [Small PDF](#) and [I Love PDF](#).
- See [this video](#) to learn how to combine several PDF documents into one PDF file.

### CREATE A **SHAREABLE** GOOGLE LINK TO YOUR VIDEO

Because student Google accounts are usually kept behind a school firewall, you will need to use a teacher, parent, or personal Google Drive account to create a shareable link to your video. Contest judges will watch your project directly from the link you provide

**Step 1.** Save your finished video as an **MP4** file.

**Step 2.** Upload the MP4 file into the teacher/parent/personal Google Drive folder. Allow it time to upload fully.

**Step 3.** In the Google folder, click on the video file to select it, then click on the **Get Link** icon (looks like a hyperlink button).

**Step 4.** Set link sharing to **Anyone with link** (anyone on the internet with this link can view) and **Viewer**.

**Step 5. Copy link.** You will paste the link into your NHD student account (instructions below).

**\*YouTube links are not allowed due to copyright issues.**



A program of the  
Utah Division of State History  
<https://history.utah.gov/utah-history-day/>

## UPLOAD YOUR PROJECT TO THE CONTEST

You will upload your project directly into your **NHD student account**. **Check the project due dates for the contest**. Be sure to submit your finished project before this deadline.

**Group Entries:** Only one student needs to upload the project files/links.

**If You Advance:** If you advance to the next level of competition and revise your project (which you are strongly encouraged to do!), you will need to upload the revised files/links into your student profile for the next contest.

### Uploading Instructions:

**Step 1.** Go to the contest website and login to your NHD student account. You'll need the username and password you created when you registered for the contest

**Step 2.** Click on your name (top right) → click on **My Profile**.

**Step 3.** Upload your PDF into the Written Materials field, and paste your video link into the Documentary Link field.

**Step 4.** Double-check that your file and link show in the fields.

**Step 5.** Click **SAVE** at the bottom of the profile box.

Category	Digital Format	Upload to this Field
Documentary	<b>One PDF</b> of title page, process paper, annotated bibliography <b>Shareable link</b> to video of your documentary	Written Materials (PDF) Documentary Link